



WINCHESTER PUBLIC SCHOOLS

338 MAIN STREET, P.O. BOX 648 • WINSTED, CT 06098
TELEPHONE: 860-379-0706; FAX: 860-738-0638
MELONY BRADY-SHANLEY - SUPERINTENDENT OF SCHOOLS

INVITATION TO BID
SPECIFICATIONS AND BID FORMS FOR:

“PEARSON SCHOOL BOILER REPLACEMENT”

Sealed bids for the above will be accepted until:

MAY 17, 2024

10:30 A.M.

Bid should be addressed to:

**Winchester Board of Education
Winchester Public Schools Director of Finance
Nancy O’Dea-Wyrick
PO Box 648
Winsted, CT 06098**

Envelope should clearly be noted:

“PEARSON SCHOOL BOILER REPLACEMENT BID”

Winchester Public Schools

AWARD AND CONTRACT TERMS AND CONDITIONS

“PEARSON SCHOOL BOILER REPLACEMENT”

A. BIDDING PROCESS

1. The Board of Education in the Town of Winchester hereinafter referred to as “BOE”, will be receiving sealed bids from qualified contractors at the Business Office of, Winchester Public Schools, for THE REPLACEMENT OF THE PEARSON SCHOOL BOILER. Bid specifications are available beginning Tuesday, April 30, 2024, at the Board of Education Offices, 338 Main Street (4th floor), Winsted, CT 06098, between 8:30am and 2:30pm Monday-Friday. The bid specifications will also be available for download on the Winchester Public Schools website at <http://winchesterschools.org>.
2. Bids should be sealed and the envelope clearly marked **“PEARSON SCHOOL BOILER REPLACEMENT”**
3. All bids are to be received at the Business Office of the BOE by 10:30 A.M. on FRIDAY, MAY 17, 2024. Bids will be opened in public at 10:45 A.M.,FRIDAY, MAY 17, 2024, in the BOE Business Office, 338 Main Street (4th Floor), Winsted, CT 06098.
4. Bids, or withdrawal of bids submitted, if received by the Owner after the date and time specified for bid opening will not be considered.
5. No oral, telephone, electronic or telegraphic proposals will be considered. All bids shall stand available for acceptance for a period of forty-five (45) days from the date proposals are publicly opened.
6. The Owner reserves the right to reject any or all bids, or to award the one Bid that, in the Owner’s judgment, will be in the best interest of the Town of Winchester Board of Education; regardless of whether a bid is the lowest submitted bid or not, taking into consideration the reliability of the bidder and quality of the service and their conformity to specifications. The Owner further reserves the right to waive any defects or technical deficiencies in the bids, and to enter into direct negotiations with any bidders.
7. The Winchester Board of Education is exempt from all Federal, State, or Local taxes.
8. For further information, please call Nancy O’Dea-Wyrick, Director of Finance & Operations, Winchester Public Schools, (860) 379-0706.

BETTER TOGETHER – EVERYONE, EVERYDAY.

www.winchesterschools.org

B. PERFORMANCE CONDITIONS AND REQUIREMENTS

1. The Winchester Board of Education is furnishing this document to request quotations for the **“PEARSON SCHOOL BOILER REPLACEMENT.”**
2. **Each bidder is required to attend the mandatory guided building walkthrough at Pearson School on FRIDAY, MAY 10, 2024, at 11:00 AM.** Pearson School is located at: 2 Wetmore Avenue, Winsted CT. This walkthrough is to fully acquaint themselves with the conditions as they exist so they may fully understand the requirements under this contract.
2. It is the intent of these specifications to cover all labor, materials, tools, equipment, transportation and other appliances or services required to complete work, herein specified, and or described in any accompanying addenda.
3. Bidders must agree to give this project top priority to assure completion by SEPTEMBER 30, 2024.
4. The successful bidder will be required to carry the following insurance:

Worker's Compensation, Commercial General Liability covering bodily injury and property damage with a limit of liability no less than \$1,000,000 for each occurrence and \$2,000,000 in the aggregate. Such policy shall contain contractual liability coverage and name both the Town of Winchester and Winchester Board of Education as additional insured's. Commercial automobile liability insurance covering bodily injury and property damage with a limit no less than \$1,000,000 for each accident. Certificates of Insurance evidencing such coverage MUST be provided as part of the bid package.

5. The Contractor guarantees to save the Town of Winchester Board of Education, its agents or employees, harmless for liability of any nature or kind of connection with this contract and to furnish adequate protection from damage to Board of Education property and to repair damages of any kind for which he (she) or his (her) workers' are responsible. The Contractor is to replace or put in good working condition everything damaged in carrying out the work and keep the premises free of all unauthorized or objectionable persons.

C. BID FORM

1. The Owner reserves the right to cancel the contract at any time, or, with both parties consent to extend any contract beyond the originally contracted time period.
2. Bidders are required to submit their proposals using the “PEARSON SCHOOL BOILER REPLACEMENT” form (attached) as part of the bid package.

D. BIDDER QUALIFICATIONS

1. The “Statement of Bidders Qualification” form (attached) must be completed, signed, and returned with the bid package. The Owner may make such investigations as deemed necessary to determine the ability of the bidder to perform the work, and the bidder shall furnish for the Owner all such information and data for this purpose. The Owner reserves the right to reject any bid if the evidence submitted by, or investigation of, or the Owner's previous experience with, such bidder fails to satisfy the Owner that such bidder is properly qualified to carry out and satisfactorily complete the obligations of the contract.

BETTER TOGETHER – EVERYONE, EVERYDAY.

www.winchesterschools.org

2. On the “Statement of Bidders Qualifications” the Contractor shall furnish to the Owner a list of three (3) similar jobs with references that the Contractor has completed within the last three (3) years. Please include pictures of past commercial work.
3. Contractor must be a licensed contractor in the State of Connecticut and a copy of the license MUST be submitted with the bid.
4. The Owner maintains the right to withhold payment for unsatisfactory materials and/or workmanship until such time that the defect is corrected. If the defect is not satisfactorily repaired within 60 days, the Owner may elect to have the repair made by an alternate vendor and subtract the cost from the contractor’s invoice. The Owner also reserves the right to deduct from the vendor’s billing any costs incurred as a result of inferior or unsatisfactory materials and/or workmanship.
5. The Owner reserves the right to cancel at any time with no cost to the Owner. If the cancellation is for inadequate performance, then the cancellation shall be immediate. If the cancellation is for budgetary considerations or is based upon the discretionary right of the Owner, then the cancellation shall be upon thirty (30) days written notice.

E. SPECIFICATIONS FOR REPLACEMENT OF THE PEARSON BOILER SYSTEM:

1. Provide new polypropylene vents for new boiler rooted through existing airway with terminations above roof;
2. Provide new galvanized steel duct for sealed boiler combustion air with fresh air intakes routed to existing roof;
3. Provide new 540 carbon steel heating system piping connected to existing main supply and return pipes in boiler room;
4. Provide fiberglass thermal insulation on all piping within boiler room as required by energy code;
5. Provide insulated metal panel for existing wall louver: opening to seal off boiler room;
6. Provide integration of new equipment to existing automatic temperature control (ATC) system by SNE building system;

Phase 1:

1. Provide design services to replace existing mechanical equipment (2) 2,500 MBTUH capacity space heating boilers;
2. (2) 450 GPM flow system pumps with 10HP variable frequency drives;
3. (2) Expansion tanks;
4. (1) Air separator conversion to sealed combustion air intank for new boiler. Conversion to direct venting for new boilers and associated revisions to boiler room hydronic piping as required to suit new boiler;

BETTER TOGETHER – EVERYONE, EVERYDAY.

www.winchesterschools.org

Phase 2:

1. Demolition removal and disposal of existing boilers, pump, tanks, valves, and piping as required;
2. (2) new 2.500 MBTUH gas fired condensing boiler rated at 96% combustion and thermal efficiency;
3. (2) new 450 GPM flow heating water system circulation pumps with new 10HP variable frequency drives;
4. (2) new floor mounted ASME construction expansion tanks;
5. Provide new hot water unit heater in boiler room with thermostat;
6. Provide electrical line voltage power wiring by CT licensed electrical contractor;
7. Provide one year warranty against defects in materials and workmanship;
8. Provide application for Town of Winchester Plan Department and permit fees associated with work;
9. Provide certified payroll reports to document payment of CT Prevailing wages as required;
10. Provide peer-reviewed scientific evidence of boiler and project specifications that align with the CT DAS HVAC Air Quality Grant requirements.
11. Any other project needs based on the walkthrough of the site on Friday, May 10, 2024.

Winchester Board of Education

“PEARSON SCHOOL BOILER REPLACEMENT”

This bid submitted by:

Company: _____

Address: _____

Telephone: _____

Fax: _____

Company Representative and Position:

Signature of Company Representative:

Email address:

Total Cost: _____

List Any Exclusions/Deviations from the Specifications:

**Winchester Board of Education
“PEARSON SCHOOL BOILER REPLACEMENT”**

STATEMENT OF BIDDERS QUALIFICATIONS

COMPANY: _____

ADDRESS: _____

TELEPHONE: _____ **YEARS IN BUSINESS:** _____

COMPANY REPRESENTATIVE: _____

POSITION: _____

SCOPE OF REGION OPERATED IN: _____

BUSINESS ORGANIZATION DATE: _____

HAS THIS COMPANY DONE BUSINESS WITH EITHER THE WINCHESTER BOARD OF EDUCATION OR THE TOWN OF WINCHESTER? _____

IF YES, TYPE OF CONTRACT: _____

DURATION: _____

REFERENCES: LIST THREE SIMILAR CONTRACTS WITHIN THE PAST THREE (3) YEARS. INCLUDE PICTURES OF SIMILAR COMMERCIAL WORK.

HAVE YOU EVER REFUSED TO SIGN A CONTRACT AT YOUR ORIGINAL BID?

IF YES, PLEASE EXPLAIN: _____

HAVE YOU EVER DEFAULTED ON A CONTRACT AT YOUR ORIGINAL BID?

IF YES, PLEASE EXPLAIN: _____

SIGNATURE OF AUTHORIZED REPRESENTATIVE DATE

BETTER TOGETHER – EVERYONE, EVERYDAY.

www.winchesterschools.org